

**CYP Trust board  
TFU delivery report**

Need	Response activity	Evidence/ Measurements	Intended outcome	Timeframe	Lead
All partners have a full understanding of the principles and requirements of TFU programme.	<ul style="list-style-type: none"> <li>Each agency has a CAF/TFU lead responsible for communicating and embedding key messages for frontline workforce.</li> </ul>	<ul style="list-style-type: none"> <li>Audits to be undertaken of staff knowledge on a 6 monthly basis.</li> </ul>	<ul style="list-style-type: none"> <li>Evidence of multi-agency partners embedding TFU principles and criteria within the work undertaken.</li> </ul>	November 2016	Representative from partner agencies.
Partner agency systems and processes enable recording to evidence identification and outcomes for families in line with the	<ul style="list-style-type: none"> <li>Partners to submit information on families eligible for TFU identification and attachment.</li> <li>Partners to submit information when cases have closed to CAF/TAF</li> </ul>	<ul style="list-style-type: none"> <li>Numbers of families eligible for attachment to TFU to be collated</li> <li>Numbers of families no longer receiving a</li> </ul>	<ul style="list-style-type: none"> <li>Increase in numbers of families being attached to the TFU programme.</li> </ul>	November 2016	WPEHS for reporting  WPEHS for reporting

Lancashire's outcomes plan.	using existing CAF database process.	CAF/TAF response to be collated.			
All agencies adopt and embed CAF as the assessment tool.	<ul style="list-style-type: none"> <li>• CAF and supporting documentation to be revised and updated for consultation.</li> <li>• All agencies to use CAF as the assessment tool within the service</li> </ul>	<ul style="list-style-type: none"> <li>• CAF documentation being used by MA partners.</li> <li>• Number of CAFs to be collated by Lead Agency from CAF database.</li> <li>• Number of CAFs and identified TFU criteria to be collated by Lead Agency from WPEHS data team.</li> <li>• Audits to be undertaken of CAFs for quality assurance and</li> </ul>	<ul style="list-style-type: none"> <li>• New CAF to be adopted and used within agencies.</li> <li>• Increased number of CAFs being received by CAF database.</li> <li>• Increase in number of families being identified and attached for TFU</li> <li>• Increase in the quality assurance of CAFs being submitted.</li> </ul>	<p>January 2017</p> <p>Ongoing for review in January 2017</p>	<p>WPEHS for reporting</p> <p>Partner agencies.</p> <p>WPEHS.</p> <p>Lead for each agency. WPEHS</p>

	<ul style="list-style-type: none"> <li>All agencies use outcomes star as distance travelled tool.</li> </ul>	reference of the criteria.			
All agencies adopt and embed a holistic whole family approach and work as Lead Professionals with families.	<ul style="list-style-type: none"> <li>All agencies ensure that TAF approach is being used with their services.</li> <li>All agencies ensure that CAF are holistic and whole family focussed.</li> </ul>	<ul style="list-style-type: none"> <li>Number of TAF meetings and Lead Professionals per agency to be collated.</li> <li>Audits to be undertaken on CAF/ TAF and findings to be collated on quality.</li> </ul>	<ul style="list-style-type: none"> <li>Evidence of increased TAFs.</li> <li>Quality of CAF/ TAFs to improve.</li> </ul>		
All partners invest in workforce development to	<ul style="list-style-type: none"> <li>Each agency will complete a skills audit.</li> </ul>	<ul style="list-style-type: none"> <li>Activity summary to be collated.</li> </ul>	<ul style="list-style-type: none"> <li>Each agency will have an understanding of workforce</li> </ul>	November 2016	Representative from each agency.

<p>ensure that staff have the necessary skills to work in a whole family context acting in a Lead Professional role.</p>	<ul style="list-style-type: none"> <li>• Multi-agency workforce development plan to be devised to include: <ul style="list-style-type: none"> <li>- CAF</li> <li>- Lead Professional</li> <li>- Risk sensible model</li> <li>- Outcomes star.</li> </ul> </li> </ul>	<p>Increase in numbers of staff trained in the areas. Training activity to be collated and reported on.</p>	<p>development needs.</p>		<p>Findings to be collated by WPEHS.</p> <p>Multi-agency responsibility to design plan. WPEHS to report on findings.</p>
<p>Delivery progress reports to be provided.</p>	<ul style="list-style-type: none"> <li>• Monthly performance report to be provided to CYP trust on findings from multi-agency activity against the delivery report outcomes.</li> <li>• Monthly district performance report to be provided to Children's partnership board on locality findings.</li> </ul>	<ul style="list-style-type: none"> <li>• Reports to include both quantitative and qualitative information. (see performance report activity for more information)</li> </ul>	<ul style="list-style-type: none"> <li>• Progress to be measured and findings to be used by partner agencies to address any issues.</li> </ul>	<p>November 2016</p>	<p>WPEHS</p>